



5<sup>th</sup> April 2016

**INVITATION TO BID FOR PRE-QUALIFICATION OF PROVIDERS OF WORKS, SUPPLIES AND SERVICES: TENDER REF: NMS/PREQ/16-19/00113**

1. The National Medical stores has allocated/received funds to be used for prequalification of providers of supplies, works and services
2. The Entity invites sealed bids from eligible bidders for provision of, supplies, works and services
3. Bidding will be conducted in accordance with the **open domestic bidding** method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2014 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8.30am-4.30pm from Mondays to Fridays**.
5. The prequalification documents in *English* may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX: 300,000 (Three hundred thousand only)**. The method of payment will be **by Cash to the National Medical Stores Cashier at the address in 8(a) below. The date for the pre-bid meeting shall be 21<sup>st</sup> April 2016 at 10.00am at NMs Staff Canteen.**
6. Bids must be delivered to the address below at 8(c) at or before **11.00am on 4<sup>th</sup> May 2016**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11.00am on 4<sup>th</sup> May 2016**
7. There shall be a pre-bid meeting on the dates indicated in the proposed schedule in this notice.
- 8 (a) Address documents may be inspected at: **The Procurement Department, National Medical Stores. Plot 4-12 Nsamizi Road. P.O. Box 16, Entebbe. Tel: 041-320542/4230507/4320566. Fax: 0414-321469/321062**
- (b) Address documents will be issued at the address in 8(a)
- (c) Address Bids must be delivered to: **The General Manager, National Medical Stores. Plot 4-12 Nsamizi Road. P.O. Box 16, Entebbe. Tel: 041-320542/4230507/4320566. Fax: 0414-321469/321062**
- (d) Address of Bid Opening shall take place at: **the Staff Canteen of National Medical Stores. Plot 4-12 Nsamizi Road. P.O. Box 16, Entebbe. Tel: 041-320542/4230507/4320566. Fax: 0414-321469/321062**

9. The Planned Procurement Schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	7 <sup>th</sup> April 2016
b. Pre-bid meeting applicable	<b>Pre-bid Meeting:</b> 21 <sup>st</sup> April 2016 at 11.30am at National Medical Stores, , Plot 4-12, Nsamizi Road, Entebbe
c. Bid closing date	4 <sup>th</sup> May 2016
d. Evaluation process	Within 40 working days from bid closing date
e. Display and communication of best evaluated bidder notice	Within P5 working days from Contracts Committee award
f. Letter of Acceptance	After expiry of at least 10 working days from display of the best evaluated bidder notice

Signature:

Name: Moses Kamabare

Position of Authorised Official: For: General Manager/Accounting Officer

**Part 3. Section 9. Contract Forms**

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