



NATIONAL MEDICAL STORES

BID NOTICE UNDER OPEN BIDDING

SUPPLY OF STATIONERY AND CONSUMABLES ON A THREE YEAR FRAME WORK CONTRACT UNDER TENDER REF: NMS/SUPLS/14-15/00095

1. The **National Medical Stores** has allocated funds to be used for the acquisition of **supply of stationery and consumables**.
2. The Entity invites sealed bids from eligible bidders for the supply of the above item.
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00am to 5:00 pm**.
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX: 300,000** (Uganda Shillings: Three hundred thousand shillings only.)).
6. Bids must be delivered to the address below at 8(c) at or before **11:00 AM on 31st March, 2015**. *All bids must be accompanied by a bid security of UGX: 4,870,000. Bid securities must be valid until 18th September, 2015*. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 8(d) at **11:30AM on 31st March, 2015**.
7. (a) Documents may be inspected at: **Procurement and Disposal Unit**, National Medical Stores, Plot4-12 Nsamizi Road, P.O. Box 16 Entebbe - UGANDA
(b) Documents will be issued from: **Procurement and Disposal Unit**, National Medical Stores, Plot4-12 Nsamizi Road, P.O. Box 16 Entebbe -UGANDA
(c) Bids must be delivered to: **General Manager's Office**, National Medical

Stores, Plot 4-12 Nsamizi Road, P.O. Box 16 Entebbe -UGANDA

(d) Address of Bid Opening: **Staff Canteen**, National Medical Stores. Plot 4-12 Nsamizi Road, P.O. Box 16 Entebbe –UGANDA.

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	04th March, 2015.
b. Pre-bid meeting	11th March, 2015 at 10:00am in the board room
c. Bid closing date	31st March, 2015.
d. Evaluation process	<i>(Within 40 working days from bid closing date)</i>
e. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
f. Contract Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval).).</i>

Accounting officer

NMS Management