



NMS
MEDICAL LOGISTICS
Passionate about your Life

NATIONAL MEDICAL STORES
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INVITATION TO BID UNDER OPEN DOMESTIC BIDDING

15th January 2020

M/S.....
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Dear Sirs,

Invitation to bid for the Supply of Printed Stationery and other assorted Stationery on a three year framework contract under Tender Ref: NMS/SUPLS/19-20/00037.

1. The **National Medical Stores** has allocated funds to be used for the acquisition of **Printed Stationery and other assorted Stationery on a three-year framework contract.**
2. The Entity invites sealed bids from eligible bidders for the supply of the above item.
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 7(a) from **8:00am to 5:00 pm.**
5. Bidding documents in English may be purchased on the submission of a written application to the address below at 7(a) and upon payment of a non-refundable fee of **UGX: 300,000 (Three hundred thousand only)**. The method of payment shall be **by Bank to the following Account details below:**

Account title: National Medical Stores
Account Number: 0105610661600
Bank: Standard Chartered Bank
Speke Road
Kampala.
Swift Code: SCBLUGKA
Currency: Uganda Shillings

6. Bids must be delivered to the address below at 7(c) at or before **11:00 AM on 17th February 2020.** All bids must be accompanied by a bid securing declaration signing. Bid securing declaration must be valid **until 11th August 2020.** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 7(d) at **11:30AM on 17th February 2020.**

7. (a) Documents may be inspected at: **Procurement and Disposal Unit**, National Medical Stores, Plot4-12 Nsamizi Road, P.O. Box 16 Entebbe -UGANDA
- (b) Documents will be issued from: **Procurement and Disposal Unit**, National Medical Stores, Plot4-12 Nsamizi Road, P.O. Box 16 Entebbe -UGANDA

(c) Bids must be delivered to: **General Manager's Office**, National Medical Stores, Plot 4-12 Nsamizi Road, P.O. Box 16Entebbe -UGANDA

(d) Address of Bid Opening: **Staff Canteen**, National Medical Stores. Plot 4-12 Nsamizi Road, P.O. Box 16 Entebbe –UGANDA.

8.The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	16th January 2020
b. Date of issue	16th January 2019
c. Bid closing date	17th February 2020 at 11.00am at NMS Entebbe
d. Bid opening date	17th February 2020 at 11.30 AM at NMS Canteen
e. Evaluation process	<i>Within 20 working days from bid closing date</i>
f. Display and communication of best evaluated bidder notice	<i>Within 5 working days from Contracts Committee award</i>
g. Contract Signature	<i>After expiry of at least 10 working days from display of the best evaluated bidder notice.</i>

Moses Kamabare *Moses Kamabare*

GENERAL MANAGER / ACCOUNTING OFFICER