



NMS
MEDICAL LOGISTICS
Passionate about your Life

NATIONAL MEDICAL STORES
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Our Ref: **NMS/NCONS/23-24/00113**

26th June, 2024

M/S.....

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Dear Sirs,

**RE: ISSUE OF ADDENDUM 1 UNDER THE TENDER FOR PROVISION OF
COMPREHENSIVE INSURANCE COVER FOR NMS CORPORATION ASSETS:
TENDER REF: NMS/NCONS/23-24/00113**

Reference is made to the pre-bid meeting of the above tender that took place on 21st June, 2024.

We hereby release the Addendum 1 (pre-bid minutes).

The bid closing date shall remain **4th July, 2024** at 11:00 am.

Other terms and conditions of the bidding document remain unchanged.

Yours faithfully,

National Medical Stores


Moses Kamabare

General Manager

FORM 10
(ADDENDUM-1)

Regulation 60(5)

THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT, 2003

RECORD OF MINUTES OF PRE-BID MEETING

Procurement Reference Number			
Code of Procuring and Disposing Entity	Supplies/Works/ Non-consultancy Services	Financial Year	Sequence Number
NMS	NCONS	23-24	00113
Particulars of Procurement			
Subject of Procurement	Provision of Comprehensive Insurance cover for NMS corporation assets		
Location of Pre-bid Meeting	NMS, Kajjansi		
Date and Time of Meeting	21 st June, 2024 at 11:00AM		

Record of Pre-bid Meeting Minutes

SN	Question asked	Response Given
1	The requirement for a single claim not below UGX: 11 billion (excluding medical claims) in the last 3 years should be reviewed because it does not determine an insurer's ability to pay claims	This requirement has been revised to UGX: 10 billion (excluding medical claims) in the last 3 years
2	The requirement to have offices in all the major regions of Uganda should be waived	The requirement has been waived as requested.
3	We request that you reduce the requirement for average annual turnover (Gross written premium) of at least UGX: 150 billion	The requirement has been reduced to UGX: 100 billion
4	We request that you reduce the requirement to have a minimum total assets value of over UGX: 200 billion	The requirement has been reduced to UGX: 180 billion
5	Basing on the requirement to show evidence of insuring at least 3 clients each with a premium of over UGX: 800M in the last of 5 years; is the amount stated annual or for the entire 5-year period?	The amount is annual premium.
6	Can the contract period during which the prices must remain fixed be adjusted from 18 months to 12 months?	No; this is maintained since it is a legal requirement
7	Will cover for PVT be required under this tender?	Prospective bidders are advised to engage the Insurance Regulatory Authority (IRA) on this matter and obtain the necessary approvals if required.
8	Can the requirement to have a valid ISO certification be waived off since there are other ways of assessing quality standards?	The requirement has been waived as requested

Record of Pre-bid Meeting Minutes

SN	Question asked	Response Given
9	Drawing from GCC 20.1, shall it be a three-year or an annual policy?	The contract duration is three years but the premiums shall be paid annually
10	The salaries for the different categories of employees should be shared under Fidelity guarantee to enable the computation of the respective premiums	The total earnings per category of staff have been provided as requested (<i>see annex-1 attached</i>)
11	Can the different policies be awarded to more than one contractor?	No; only one provider shall be required for all the policies under this tender


Certification of minutes as a true record of the proceedings of the meeting:

Name:

Robert Paul

Position: Chairperson of the meeting

Signature:



Date:

24/06/2014

Record of pre-bid meeting to be sent to all bidders who purchased or were issued with the bidding documents.

ANNEX-1





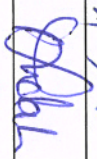



4.0 Group Personal Accidents

Number of Employees	89
Monthly Earnings (office and Administration)	UGX 884,192,442
Monthly Earnings (security)	UGX 13,496,557
Scope of Cover	World wide
List of employees under this category	Annex-1 of the bidding document

5.0 Workers compensation

Number of Employees	328
Monthly Earnings	UGX 771,156,231
Total Amount for Office and Administration employees	UGX 519,742,082
Total Amount for Office and Administration employees (Security)	UGX 7,748,880
Total Amount for Field Staff	UGX 144,221,199
Total Amount for Field Staff - Drivers	UGX 99,444,070
List of employees under this category	Annex-2 of the bidding document

RECORD OF ATTENDANCE

No	Name and Address	Position	Company or Department	Signature
1	ASTHMUS ATTEBUWA KAMPALA, UGANDA	UNDERWRITING	SANLAM GENERAL	
2.	Sylvia Kissa Kampala	underwriting	NCC General	
3.	BRIAN KAYIMA	GM - CORPORATE	SANLAM GENERAL	A.
4	Guma Fumweke	Acting-Commercial	Sanlam General	
5.	Kabusinga N Besif	RISK ADVISER	Sanlam General	
6	Drake Mwandawere	Business Dev't	ICEA LION GENERAL	N. Mwandawere
7	Richard Mwarire	BDM - Britain	Britann Insurance Co.	R.M.
8	Adah Mukuru	Corporate Business Manager	- Britain Insurance	
9.	Bruno Kakele S.	NMS - HEA	NMS	
10	John Bosco Tumuluma	NMS/CHRO	NMS	
11	Orbert Paul	NMS - PRU	NMS	

RECORD OF ATTENDANCE

No	Name and Address	Position	Company or Department	Signature
1	JOHN BUKENYA P.O. BOX 10034 KLA	CHIEF UNDERWRITING OFFICER	SUBILIEE ALLIANCE	
2	Richard Agaba Britfam Insurance	S.T ADVISOR	Britfam Insurance	Amog
3	Subilee Allianz Richard Agaba	Business Unit	Subilee Allianz	
4	Senators Bureau Auguste	Intern	Procurement office	
5	SHT BATT-1K	MARKETING	NIC General	
6	Godfrey Nsubungu	BD	Goldstar Insurance	
7	MURUT KITHA	UW NGR	UAPOLD MUTUAL	
8	NAKALABA Group - com HARU Nsubungu	BD	UAP com	
9	Fiona Bainu	BD	UAP com	F. Bainu
9	ASTHINU ATTERWA	U/W	SANLAM GENERAL	astimu.aterwa@sanlam.co.ug
10	Kasolo Jwela	PO	Nms	